

## Parent Notifications

As required by Every Student Succeeds Act (ESSA) the following information is to be shared annually with parents:

### Right to Know Information

All parents of a student in our school have the right to request information about the professional qualifications of the teachers or teaching assistants who serve their child. This information may be requested at the front office.

### Non-State Certified Teacher Notification

ESSA requires us to notify parents when a teacher, who does not meet State certification or licensure requirements at the grade level and subject area in which they are assigned, teaches your child for four consecutive weeks. It is Brevard Public Schools' policy to only employ state certified teachers. However, we will send home a letter providing you with specific details about the situation if this ever occurs.

### Title I Complaint Procedure

If any LEA or School Plans (e.g. Title I LEA Plan, Title I LEA PFEP, Title I School PFEP or SIP) are not satisfactory to the parents of participating children, the school district will submit any parent comments with the Title I, Part A plan when the school district submits the plan to the State Department of Education. Parents must be informed of their rights to submit comments. Comments received at Title I schools **MUST** be forwarded to the Office of Title I and those comments will be included with submission of the LEA Title I Plan, as required.

## What is Title I?

Title I provides support through resources and research-based training, enabling schools to develop high quality, enriched programs that meet the individual needs of all children, families, and staff.

Title I is a federally funded program designed to improve achievement at schools with a high percentage of students eligible for free and reduced priced lunches. Every student enrolled in our school is eligible for Title I services. Programs are designed to serve children who need extra help in meeting state standards.

Our school has coordinated the Title I plan with our Schoolwide Improvement Plan (SWIP). Parents who would like to serve on the School Advisory Committee (SAC) participate in the development and review of all school plans. Copies of plans are available upon request from the front office or at the school website.

At Palm Bay Academy our Title I program provides academic support for teachers, students, and parents through professional development, Multi-Tiered Systems of Support, Family Engagement Events, and extra resources to ensure that all students have the opportunity to be successful in school and beyond.

### **Palm Bay Academy Charter School**

**School Address:** 2112 Palm Bay Road, NE  
Palm Bay, FL 32905

**Phone:** (321) 984-2710

**Website:** [www.palmbayacademy.org](http://www.palmbayacademy.org)

**Family Engagement Contact::** Nina Orellana  
[korellana@palmbayacademy.org](mailto:korellana@palmbayacademy.org)

## Palm Bay Academy

2022-2023

## Parental and Family Engagement

Plan

Summary

# PBA

# PALM BAY ACADEMY

This document may be accessed in its entirety by request from the front office or at the school website at:

[www.palmbayacademy.org](http://www.palmbayacademy.org)

# **Palm Bay Academy School 2022-2023 Parent and Family Engagement Plan (PFEP) Summary**

Palm Bay Academy Charter School will ensure that all of our students have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on State academic achievement standards and state academic assessments. PBA will achieve this by meeting the educational needs of low-achieving children; closing the achievement gap between high- and low-performing children; elevating the quality of instruction by providing staff with substantial opportunities for professional development; coordinating services with other agencies providing services to children and families; and affording parents substantial and meaningful opportunities to participate in the education of their children.

## **Involving Parents**

We feel PBA is best when parents are involved. To help get as much parent input as possible we ask for input from parents in our annual survey, exit slips at every family event, feedback from Parent Panther Leader classes, SAC participation, open houses, classroom input and more. Your input helps us develop our SIP, CNA, and PFEP. PBA is currently a C school but we are hoping your input and participation will help us improve!

### **Title I Annual Meeting**

Our Title 1 Annual meeting is held in September so that family members can collaborate on development of our school's Parent and Family Improvement Plan, School Improvement Plan, and Family-School Compact. We discuss all plans for continued student achievement, family involvement, and professional development for the coming school year.

### **Training School Staff**

Teachers at PBA are trained and encouraged to reach out to families in positive and productive ways. Workshops and PLCs are focused on how to provide families with the knowledge and resources needed to support learning at home.

## **Supporting Partnerships**

Palm Bay Academy actively seeks to involve families in the education of their children, recognizing that parental involvement is a key component of students' academic success. Palm Bay Academy provides opportunities such as monthly Parent Panther Leader workshops, Open House, Book Fairs, Spooky Stories Trunk or Treat Night, Parent Conferences, Winter Math Night, a Star Party, a Seussabration, PBA Family Earth Day Beach Clean Up, and a Book Tasting event to help families help their children find success and excitement in school. At every event we offer family training and resources so that excellent learning and skill practice happens at home as well as at school. We also encourage families to participate in our annual Board of Directors Meetings, and to regularly check their students' progress on FOCUS. PBA sends home and posts monthly newsletters to keep everyone informed of important information and upcoming events. Come and enjoy all the exciting activities at Palm Bay Academy! Valuable information and resources are always available on the PBA website, and PBA teachers and staff are always available to answer questions and address concerns by phone, email, FOCUS, and in person!

## **Coordinating Programs**

PBA is constantly seeking new ways to support our families' needs. We have people on campus to help with Spanish translation, we have partnered with A Better Therapy and The Stepping Stones Group to provide on-site counseling, and The Children's Hunger Project provides weekend food for families in need. Thanks to Title 1, ELL, and ESE funding, PBA is able to provide additional personnel and resources to assist students who need extra support, as well as materials for all families to support their children's learning at home.

### **Full Participation**

Demands of life in poverty/at risk situations are a large barrier to family engagement in school. To this end, PBA works to provide as many services to families as possible to assist with counseling, uniforms, food, and supplies. PBA responds to the needs of our families by scheduling events and meetings at times stated most convenient, sending information and tools home with students, and including all important school information online for greater access.