

# Security Policy

Superintendent of Brevard Schools, Brian Binggeli stated, "We will always take every appropriate action to ensure the safety of our students and staff, and we appreciate your cooperation and understanding."

## ***Violators of these procedures will be reported to the Brevard School Board.***

### **Our Current Security Policies...**

- Front Desk check in
- Magnetic lock doors at Front Desk
- All access doors locked at all times
- Fire safety rules such as emergency exit
- Background checks and fingerprinting for all personnel, and volunteers that may be in contact/alone with children
- All vendors are background checked, fingerprinted and approved by Brevard Public Schools
- Emergency procedures for hurricanes, tornados, and other emergencies
- Early pick-up no later than 1:50 on regular school days & no later than 12:50 on early release days (3:50 or 2:50 for Middle)
- Car riders must be picked up via car loop

### **New Security Policies...**

- No adults, including parents/guardians will be allowed beyond the interior front office doors unless they have previous authorization
- The lobby is closed between 1:50 pm and 2:20 pm for dismissal procedures
- Impromptu meetings with teachers and administration can no longer be allowed especially at the beginning of the school day and at dismissal – please schedule a meeting or a conference call
- Changes in transportation must be in writing using the *Transportation Change Form* (form must be received at the Front Desk by 11 am the day of the change). Please follow the Transportation Form procedures.

The safety of Palm Bay Academy students is our first priority. We continually review our safety policies and improve them where necessary. These changes are to ensure that our students are in the safest possible environment and that the teachers are able to remain with their students at all times. We understand that these measures may cause inconvenience to some, but the safety of our students must take first priority.