

Board of Directors Regular Meeting
March 12, 2018

SIGN-IN SHEET

Name and Title	
1. <u>Martha Wolf</u>	<u>Chairman Mrs. Wolf</u>
2. <u>Cheryl Beck</u>	<u>Cheryl Beck</u>
3. <u>MADHU Longani</u>	<u>Adm.</u>
4. <u>BRENDAN TURLEY</u>	<u>BOARD MEMBER</u>
5. <u>James J. Rimmer</u>	<u>MS Principal</u>
6. <u>THOMAS FLAVIN</u>	<u>Advisor</u>
7. <u>Allison Reece Cunniff Esq.</u>	
8. _____	_____
9. _____	_____
10. _____	_____

**PALM BAY ACADEMY
BOARD OF DIRECTORS MEETING
March 12, 2018
Elementary Campus @ 5:00 pm**

1. Meeting called to Order _____
 - A. Roll Call
 - B. Minutes of Last Meeting

2. Board Report

3. CEO's Report
 - A. Finance Update
 - B. Staff Update
 - C. Grant Update
 - D. Marketing Update

4. NEW BUSINESS

5. OLD BUSINESS

6. Public Forum (3 minutes)

Meeting Adjourned _____ Next Meeting _____

BOARD OF DIRECTORS MINUTES
FEBRUARY 1, 2018

The meeting was called to order at 5:30 PM by Martha Wolf

ROLL CALL: See attached.

Mrs. Beck made the motion to accept the previous Board minutes. The motion was seconded by Brendan Purcell and the minutes were approved unanimously.

BOARD REPORT: The Board tabled the Look Marketing proposal. They would like to include input from the parents, students, and other stake-holders into the branding process. The Board needs to authorize Mrs. Wolf to sign the Look Marketing contract in its entirety after clarification of the following points:

- Production cost limit
- Gas mileage
- Adding Immersion to the contract
- Some cost projections

The Vice President Brendan Purcell made the motion to allow Mrs. Wolf to sign the completed contract with Look Marketing. Mrs. Beck seconded the motion and it passed unanimously.

CEO'S REPORT- FINANCE UPDATE: No new business was discussed.

MIDDLE SCHOOL REPORT: No new business was discussed.

STAFF UPDATE: Ms. Deluke at the Middle school was let go from her position.

The Board also discussed Jaime Suarez's accident while driving the school's delivery van. There was an update regarding discussions and clarifications about Jaime's welfare and working with the insurance company regarding claims.

The meeting was adjourned at 6:30 PM. The next meeting was scheduled for March 1st at 5:00 PM.

Martha Wolf

President

3/12/2018

Date

Allison F. Gunn

Secretary

3/12/2018

Date

Submitted by Mrs. Madhu Longani

Approved by President of the Board

Martha Wolf
